

NEWINGTON FOREST COMMUNITY ASSOCIATION, INC.

ADMINISTRATIVE RESOLUTION NO. 18

GUIDELINES FOR REVIEW OF POLICY AND ADMINISTRATIVE RESOLUTIONS  
(10/18/22)

WHEREAS, Article IV, Section 4.01, of the Bylaws assigns the Board of Directors with “all the powers of the Association except such as are by the laws of Virginia, the Articles of Incorporation, the Declaration or these Bylaws, conferred upon or reserved to the Members; and

WHEREAS, the Board wishes to set guidelines for the periodic review of Policy and Administrative Resolutions.

NOW, THEREFORE, BE IT RESOLVED THAT the following guidelines for periodic review of Policy and Administrative Resolutions be adopted:

1. All Policy Resolutions will be reviewed as needed by the Board of Directors in every year ending with an odd number, i.e., 2001, 2003, etc.
2. All Administrative Resolutions will be reviewed as needed by the Board of Directors in every year ending with an even number, i.e., 2002, 2004, etc.
3. Some resolutions may be examined every year, e.g., to set the number of Board positions that need to be filled at the Annual Election Meeting or to increase the assessment ceilings for the townhouses and single-family detached homes.
4. The Board will include a date in the title of each resolution as they are reviewed to track when the last review/approval occurred. Policy resolution numbering at the bottom of each page will identify the resolution and then the number of the page. For example, “3-4: indicates policy resolution 3 and page 4 of the resolution. Administrative resolutions will use the same format with the addition of an “A” that identifies them as administrative resolutions. For example, “A-18-1” indicates that this is administrative resolution 18, page 1.