

NEWINGTON FOREST COMMUNITY ASSOCIATION, INC.

ADMINISTRATIVE RESOLUTION NO. 19

ASSOCIATION'S INTERNET WEBSITE

(3/15/22)

WHEREAS, pursuant to Article IV, Section 4.01, of the Newington Forest Community Association's (Association) Bylaws, the Board of Directors is authorized to exercise all powers and duties necessary for the proper administration of the affairs of the Association except those powers that are reserved to the Members by the laws of Virginia, the Articles of Incorporation, the Declaration and the Bylaws; and

WHEREAS, the Board believes it is in the best interest of the Association to establish a policy for the Association's website.

NOW, THEREFORE, BE IT RESOLVED THAT:

- A. The Board will use and maintain the website for the purpose of disseminating "overview" information about Newington Forest to the membership, residents, and general public. This information may include, but is not limited to:
1. A copy of the Association's Declaration of Covenants, Conditions and Restrictions and Reservation of Easements, the Bylaws of Newington Forest Community Association, Inc., approved meeting minutes and any additional rules, regulations or restrictions deemed appropriate and useful by the Board.
 2. Contact information (name, address, and telephone number) for the Association's representative who handles the official communications for the Association as well as an email address for unofficial correspondence. Further, a list of the names of the members of the Board of Directors shall be made available with contact information directed through the Association's representative.
 3. Descriptions of the Newington Forest property, surrounding neighborhoods, and other material deemed appropriate to market Newington Forest to prospective owners, residents, and realtors.
 4. Dates of upcoming Board and Association committee meetings and community events.
 5. Any other information deemed relevant and useful to the residents and members by the Board, such as the latest reserve study and annual audit.
 6. The Board shall have the sole authority to approve or disapprove the information posted on the publicly-accessible areas of the Association's website. However, the

Board may delegate this authority to an individual who would then be responsible for maintaining and updating the information on the website in accordance with the Board's general standards.

- B. At its sole option, the Board may implement a members-only area on the Association's website or an affiliated website. The members-only area would be for the purpose of listing information not available to the general public and deemed by the Board to be necessarily restricted to the membership. The Association would control and restrict access to the members-only area through a registration process which requires members to use registered usernames and passwords.
- C. If the Board establishes a bulletin board in the members-only section of the Association's website, members may post messages on the bulletin board without obtaining prior Board approval for such message, provided that the member signs the Association's registration form which will include a disclaimer of responsibility on the part of the Association for the content of the messages posted.
- D. At its sole option, the Board may include links on the Association's website to other websites for the purpose of providing information pertaining to governmental and community-based services that may be of interest to Newington Forest residents. The Board shall disclaim any responsibility for the content of any such "linked" website, and the Board shall not endorse, guarantee or warrant any information, product or services described on any website accessed through a link from the Association's website.
- E. At its sole discretion, the Board may choose to allow advertising on the Association's website. If the Board does choose to allow such advertising, the Board shall include a disclaimer on the website which states that the Association does not endorse, guarantee or warrant any information, product or service advertised on the website. The Board shall retain all responsibility and power for the decision to allow advertising on the website. Such responsibility and power shall not be delegable.
- F. The Board shall register and maintain the domain name "newingtonforest.org" (as well as any other names deemed appropriate by the Board) to properly provide an internet presence for the Association through the cognizant internet domain registry.
- G. These standards may be supplemented and/or revised at any time by the Board.